

**Friday Memo**  
**April 1, 2016**

**Upcoming Events – Bruce Harter**

April 3: Southeast Asian Scholarship Event, DeAnza, 3:00 PM  
April 4-8: Spring Recess – Schools Closed  
April 4: District Holiday, Schools and Offices Closed  
April 4: Facilities Subcommittee Special Meeting, FOC, 1:00 PM  
April 5: Agenda Setting, Superintendent’s Office, 4:30 PM  
April 7: Prioritization Meeting, Nystrom, 6:30 PM

**WCCUSD Students Win Awards at the Bay Area Science Fair – Nia Rashidchi**

Forty-eight students from WCCUSD submitted projects to the San Francisco Bay Area Science Fair (SFBASF) in Golden Gate Park, which took place during March 14-18. Twenty of those students received awards from first to fourth places, as well as several special awards.

Two WCCUSD students, both sponsored by teacher Bob Fabini at El Cerrito High School, were awarded first place in their categories, and will be invited to participate in the California State Science Fair in Los Angeles on May 23-24, 2016. The two student winners were Hao Yang He, in Grade 12 Physical Science, for the project “Quantum Physics and Glow in the Dark”, and Tamika Whitenack, in Grade 11 Physical Science, for the project “Flute Frequencies”.

The Friday memo from March 4, 2016, provided details about the district’s science fair, from which these winners emerged to qualify for SFBASF.

**Teacher Recruitment – Ken Whitemore**

The Human Resources Department is continuing recruitment efforts in preparation for the 2016-17 school year. Last week we visited Howard University and have a trip next week planned for Portland, Oregon where over 1600 candidates are signed up to attend.

The busiest part of the recruiting season at colleges and universities, takes place from March to mid-May. The HR Department has a critical stretch upcoming where we will be attending the following job fairs:

- 15<sup>th</sup> @ Sonoma State University
- 16<sup>th</sup> @ Chico State University
- 18<sup>th</sup> @ Minneapolis, Minnesota
- 19<sup>th</sup> @ Sacramento State University

Also, as part of the recruitment process, there are interviews each Thursday in the Human Resources conference room with people who have applied to our district through EdJoin.org.

If you have any questions about recruitment, please feel free to contact me.

**Access the Latest WCCUSD Accountability & Assessment News – Nicole Joyner**

The Accountability & Assessment Department monthly newsletter highlights the latest developments in assessment, data, and the LCAP. The March issue provides details on the upcoming CAASPP assessments, invites parents to take the California School Parent Survey, encourages everyone to take the LCAP feedback survey, and announces new data released on the College Enrollment Intention dashboard.

The full newsletter is included below, and is available online at <http://www.wccusd.net/Page/5974> in both English and Spanish. Subscribe to the online version at <http://bit.ly/access-news> to stay up-to-date.

**Upgrading wireless infrastructures at 12 sites- Mary Phillips**

The chart below depicts the year each school’s wireless infrastructure was installed. As indicated below, our first infrastructures were built in 2010. At that time, the tablet initiative was not yet planned and wireless standards had not yet been created. Wireless access points were installed in every other room and those that were installed are not in the most ideal location, as recommended by Cisco. Because of this, the sites in the Phase 5 section require an upgrade in order to accommodate ubiquitous wireless. Due to budgetary constraints, it was determined that El Cerrito and Montalvin be delayed until next year. Richmond HS is being upgraded this year and is included in Phase 4. Although Fairmont was not among the Phase 1 schools, they have been experiencing severe wireless network issues. It was determined that the access points need to be moved, more added and the hardware upgraded. Phase 5 schools will be funded through both the Bond and ERATE programs. An RFP was issued and a vendor selected. ERATE will fund \$760,902.43 of the project based on the following funding formula: Site enrollment x \$150 x district free and reduced meal discount. Bond funds will be used for the remaining amount of \$720,959.90. This amount is within the funding allocated to technology from Bond.

This initiative was approved by the Technology Subcommittee on March 14th, 2016. This item will appear as an item on the April 13<sup>th</sup> Board Consent agenda.

**Public Records Log – Marcus Walton**

Included in this week’s memo is the log of public records requests received by the district. If you have any questions, please contact me.

West Contra Costa Unified School District  
*Office of the Superintendent*

<b>Wireless Infrastructure Phases</b>				
<b>Vendor: AT&amp;T Wireless</b>	<b>Vendor: CDW Wireless</b>	<b>Vendor: CDW &amp; CBX Wireless</b>	<b>DecoTech Wireless</b>	<b>Sigmanet Wireless</b>
<b>Year: 2010</b>	<b>Year: 2013</b>	<b>Year: 2015</b>	<b>Year: 2015-2016</b>	<b>Year: 2016-2017</b>
<b>Phase 1</b>	<b>Phase 2</b>	<b>Phase 3</b>	<b>Phase 4</b>	<b>Phase 5</b>
Bayview	Alvarado	Coronado	Kennedy	Bayview
Chavez	Cameron	Dover	Coronado	Chavez
DeJean	Collins	Downer	Crespi	DeJean
Grant	Crespi	Ford	Greenwood	Fairmont
Highland	Ellerhorst	Helms	Korematsu	Grant
Lake	Fairmont	Kennedy	Nystrom	Highland
Lincoln	Hanna Ranch	King	Ohlone	Lake
Montalvin	Harding	Peres	Richmond	Lincoln
Richmond	Hercules	Verde	Valley View Temp Campus	Riverside
Riverside	Kensington	Admin-Head End		Stege
Stege	Lupine		<b>Vendor: PTI</b>	Washington
Washington	Madera		Pinole Valley Temp Campus	Wilson
Wilson	Middle College			
	Mira Vista			
<b>Bond Construction</b>	Murphy			
El Cerrito	North Campus			
	Olinda			
	Pinole Middle			
	Portola			
	Serra			
	Shannon			
	Sheldon			
	Stewart			
	Tara Hills			
	Vista			
	<b>Bond Construction 2013</b>			
	De Anza			



# Accountability & Assessment News

School Informatics  
SAP  
Dashboards  
Student Learning  
Reporting  
Maps

The latest West Contra Costa Unified School District news in assessment, data, and the Local Control Accountability Plan (LCAP). Subscribe to the online version at [bit.ly/access-news](http://bit.ly/access-news).



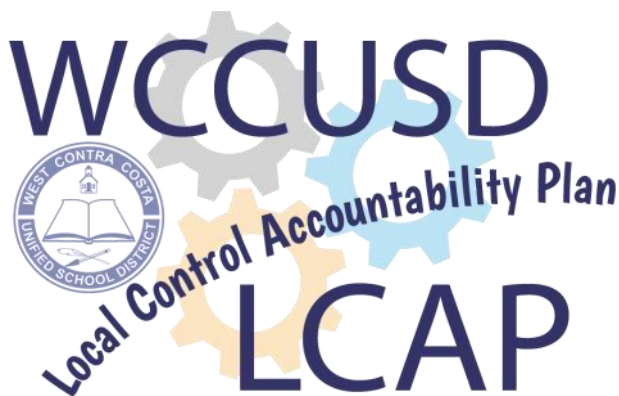
### CAASPP Testing Begins April 11th

CAASPP testing will be administered beginning in April. Learn how to prepare. **Page 2**



### California School Parent Survey

Until April 22nd, parents have a chance to win a Target gift card while sharing their thoughts on schools. **Page 2**



### 2015-16 LCAP Feedback Survey

Take the 2015-16 LCAP Survey to share your feedback on the Local Control Accountability Plan. **Page 3**



### 2014-15 College Enrollment Intention Data Online

The [College Enrollment Intention](#) dashboard now includes data from the latest Senior Survey. **Page 4**



# CAASPP Testing Begins April 11th

WCCUSD students will participate in year two of the **California Assessment of Student Performance and Progress (CAASPP)** during the district testing window of April 11 - May 27, 2016. Schools will share their specific testing dates.

CAASPP includes the computer-based Smarter Balanced Summative Online Tests (SBAC) in English Language Arts (ELA), and paper-based Science tests. Test information is included below.

Students and teachers can prepare for SBAC online by viewing sample items and performance tasks at <http://bit.ly/SBAC-samples>. Practice and training tests are also available at <http://bit.ly/SBAC-practice>.

Test	Description	Grade Levels	Additional Information	Website
<b>Smarter Balanced (SBAC)</b> <i>(Computer-based)</i>	Computer-adaptive test and a performance task in English Language Arts (ELA) and mathematics	3-8 and 11	Students exempted from SBAC: Students taking the CAA SBAC ELA section is not administered to English learners in the first 12 months of attending school in the United States	<a href="http://bit.ly/sbac-test">http://bit.ly/sbac-test</a>
<b>California Alternate Assessment (CAA)</b> <i>(Computer-based)</i>	Alternate assessment in English Language Arts (ELA) and mathematics	3-8 and 11	Administered one-on-one to students with significant cognitive disabilities	<a href="http://bit.ly/Cal-Alt">http://bit.ly/Cal-Alt</a>
<b>Science:</b> <i>(Paper-based)</i>	<b>California Standards Test (CST)</b>	5, 8, and 10	In order to meet the federal test requirements, all school districts in California will continue to administer the science test until the new assessment based on the Next Generation Science Standards has been developed.	<a href="http://bit.ly/new-science">http://bit.ly/new-science</a>
	<b>California Modified Assessment (CMA)</b>			
	<b>California Alternate Performance Assessment (CAPA)</b>			
<b>Standards-based Test in Spanish (STS)</b> <i>(Paper-based)</i>	Reading-language arts assessment for Spanish-speaking English learners	2-11	Only for Spanish speaking English learners (ELs) receiving instruction in their primary language and/or ELs who have been in a U.S. school less than 12 months	<a href="http://bit.ly/CA-STS">http://bit.ly/CA-STS</a>

## California School Parent Survey

**Voice your opinion for a chance to win a \$50 Target gift card!** Parents, please share your thoughts about your child's school in the California School Parent Survey (CSPS). Results are anonymous and will help guide school planning for the upcoming years. Visit [bit.ly/cspwccusd](http://bit.ly/cspwccusd) to fill out a survey today, or pick up a paper copy at your child's school office. After completing the survey, register for the raffle at <http://bit.ly/2016-raffle>. The winner will be randomly selected.

For more information on CSPS, please visit <http://cspwccusd.org/>



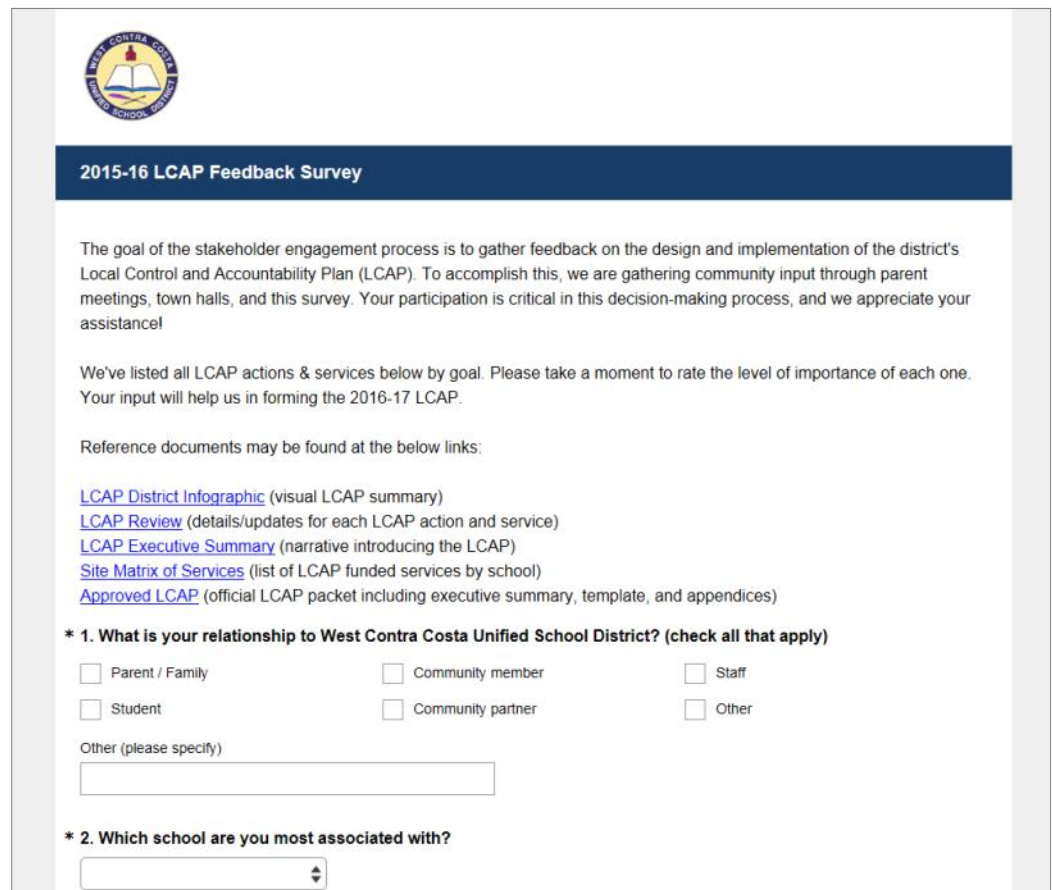
# Take the 2015-16 LCAP Feedback Survey!

The [2015-16 LCAP Feedback Survey](#) is open in English and Spanish until April 22, 2016. This anonymous survey is an important part of WCCUSD's stakeholder engagement process, which gathers feedback on the design and implementation of the Local Control Accountability Plan (LCAP). To accomplish this, we are gathering community input through parent meetings, town halls, and the LCAP feedback survey.

The survey presents the actions and services aligned to each goal and invites survey respondents to rate them on a scale ranging from "High Priority" to "Not a Priority." Each goal has a free text box where respondents can include any additional actions and services they would like to see added to the goal. The final section of the survey invites respondents to provide general demographic information about themselves.

In addition to listing in-depth details on each action and service, the survey also provides to the LCAP District Infographic, LCAP Review, LCAP Executive Summary, Site Matrix of Services, and Approved LCAP so that stakeholders can easily access any information they may need to submit their feedback.

Please take the survey online today at [bit.ly/LCAPfeedback16](http://bit.ly/LCAPfeedback16).



The screenshot shows the beginning of the survey form. At the top left is the West Contra Costa Unified School District logo. Below it is a dark blue header with the text "2015-16 LCAP Feedback Survey". The main content area contains the following text:

The goal of the stakeholder engagement process is to gather feedback on the design and implementation of the district's Local Control and Accountability Plan (LCAP). To accomplish this, we are gathering community input through parent meetings, town halls, and this survey. Your participation is critical in this decision-making process, and we appreciate your assistance!

We've listed all LCAP actions & services below by goal. Please take a moment to rate the level of importance of each one. Your input will help us in forming the 2016-17 LCAP.

Reference documents may be found at the below links:

- [LCAP District Infographic](#) (visual LCAP summary)
- [LCAP Review](#) (details/updates for each LCAP action and service)
- [LCAP Executive Summary](#) (narrative introducing the LCAP)
- [Site Matrix of Services](#) (list of LCAP funded services by school)
- [Approved LCAP](#) (official LCAP packet including executive summary, template, and appendices)

**\* 1. What is your relationship to West Contra Costa Unified School District? (check all that apply)**

<input type="checkbox"/> Parent / Family	<input type="checkbox"/> Community member	<input type="checkbox"/> Staff
<input type="checkbox"/> Student	<input type="checkbox"/> Community partner	<input type="checkbox"/> Other

Other (please specify)

**\* 2. Which school are you most associated with?**



# New Data: College Enrollment Intention

The [College Enrollment Intention](#) dashboard now includes data for the 2014-15 school year. Information for the dashboard comes from the Senior Survey, which was last administered in May and June of 2015.

The dashboard features three charts with 2013-14 and 2014-15 data:

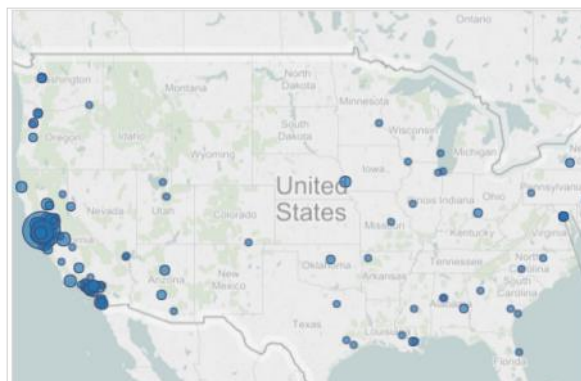
Future Plans by Number of Students (Figure 1) shows student plans after graduation by the number of students who selected each option. Options include full-time employment, military, technical or career school, two-year college/community college, four-year university or college, don't know, and other.

**Figure 1: Future Plans by Number of Students**

Full-Time Employment	68
Military	52
Technical or Career School	41
Two-Year College/Community College	790
Four-Year College or University	572
Don't Know	96
Other (please specify)	78

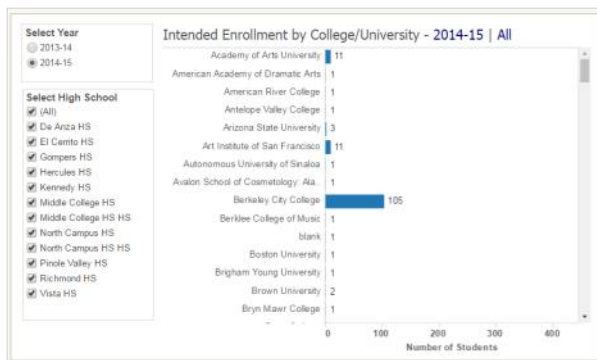
Intended College Enrollment Locations (Figure 2) displays the geographic location of colleges where students intend to enroll college in 2013-14 and 2014-15. Colleges are indicated by dots. Dots are sized by intended enrollment, meaning that larger dots indicate larger enrollment while smaller dots indicate smaller intended enrollment.

**Figure 2: Intended College Enrollment Locations**



Intended Enrollment by College/University (Figure 3) shows the number of WCCUSD students planning to enroll at specific colleges in 2013-14 and 2014-15. The school filter allows users to view data for all or specific high schools in order to view where students from specific WCCUSD high schools intend to go to college or university.

**Figure 3: Intended Enrollment by College/University**



View College Enrollment Intention data by navigating to <http://www.wccusd.net/Page/5389>, then selecting the College Enrollment Intention tab.

## Accountability & Assessment Department Staff

### Division Head

Nicole Joyner *Director, Accountability & Assessment*  
Susana Montelongo, *Administrative Assistant*

**Accountability** (510-307-4502 or [accountability@wccusd.net](mailto:accountability@wccusd.net))

April Hawkins, *Administrator*

Sabrina Keys, *Research & Testing Assistant*

**Assessment** (510-307-4515 or [assessment@wccusd.net](mailto:assessment@wccusd.net))

Stephanie Hearne, *Assessment Supervisor*

Michelle Aguero, *Typist Clerk III*



**Public Records Request Log 2015-2016**  
**Week Ending April 1, 2016**

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 2014	<b>Available documents ready for review</b>
38	10/16/15	Fatima Alleyne	Parcel Tax Measure D for 2012-2013 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
40	10/23/15	Fatima Alleyne	Parcel Tax Measure D for 2009-2010 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
41	10/26/15	Fatima Alleyne	Parcel Tax Measure D for 2008-2009 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
43	11/1/15	Fatima Alleyne	All Contracts, Invoices and Expenditures for Legal services paid by the District for the 2013-14 School Year	<b>Available documents ready for review</b>
48	11/10/15	Fatima Alleyne	Job Descriptions for all Superintendents' positions	<b>Available documents ready for review</b>
56	11/30/15	Fatima Alleyne	2015-16 Legal Services Contracts / Lozano Smith Attorneys- Ramsey & Ehrlich- Bragg Coffin Lewis & Trapp- and Swanson & McNamara	<b>Available documents ready for review</b>
57	11/30/15	Fatima Alleyne	Superintendent's Contract and 2014-15 and 2015-16 Goals	<b>Available documents ready for review</b>
72	1/15/16	Ivette Ricco CBOC Chairperson	Clay Investigation Subcommittee / Audio Recording of 1/11/2016 Meeting	<b>Acknowledgement email sent</b>  Requestor informed that recording may not be available until Meeting Minutes are approved at next schedule meeting
75	1/26/16	Dan Borenstein Bay Area News Group	Bond Measure (Possible) for Parcel Tax Extension or Increase in 2016 Ballot	<b>Available documents ready for review</b>
83	2/23/16	Elliot Haspel Education Matters	Richmond and Kennedy High Schools / Class Size Enrollment – Students per Teacher/Class	3/22/16 Information sent via email <b>COMPLETED</b>
84	2/26/16	Niki York Northern CA Fire Protection	Fire Sprinkler Contractor Contract / Title 19 Documents-Past 5 years	3/24/16 Information sent via email <b>COMPLETED</b>
87	3/8/16	Maryll Kersting Allied Barton Security	WCCUSD Security Guard Contract	<b>Gathering records</b>
88	3/10/16	Glenn Snyder Sheet Metal Workers Union	Portola Middle School/Korematsu – Kitchen Equipment Installation Project	<b>3/24/16 Partial Records mailed</b>
90	3/15/16	Bigad Shaban NBC Bay Area	Law Enforcement / Student Data	<b>Gathering records</b>
91	3/18/16	Rhem Bell United Teachers of Richmond	Parcel Tax Monies & Charter Schools	<b>Acknowledgement email sent</b>
92	3/18/16	Nicole Marti Public Employees Union	Budget Documents	<b>Acknowledgement letter sent</b>
93	3/22/16	Jason Insdorf Kaludi Insdorf Law Group	Richmond College Prep Charter School	<b>Acknowledgement letter sent</b>